UCLA

## DigitalScholarshipLibrarian,UCLA

[FEBRUARY 2,2015](https://staging.diglib.org/archives/date/2015/02/) *in* [JOBS](https://staging.diglib.org/topics/jobs/)

Open Jan 15, 2015 through Mar 11, 2015

**Next review date:** February 11th, 2015

Apply by this date to ensure full consideration by the committee.

### Description

The [UCLA Library](http://www.library.ucla.edu/) seeks an innovative and collaborative information professional to serve as Digital Scholarship Librarian within the Digital Library Program. This is a forward-looking, transformative role for an individual with a passion for range of cutting-edge activities within digital scholarship, including building new digital collections, developing services in support of research, teaching and learning, and managing digital projects and project teams, including collaborations with faculty and with partners nationally and internationally, and with Library staff responsible for metadata creation, data curation, collection development, and Web services development. The Librarian also leads the Program’s outreach and social media presence, and participates with colleagues in ongoing collaboration with campus partners such as the Center for Digital Humanities, Institute for Digital Research and Education, Social Sciences Computing, and the Department of Information Studies.

For further details about position duties, University of California, Los Angeles, and its libraries,[view the job posting here](https://recruit.apo.ucla.edu/apply/JPF00820).

### RequiredQualifications

* ALA-accredited Master’s Degree in Library or Information Science OR an advanced degree in an appropriate subject discipline with relevant special collections or archival training.
* Excellent written and oral communication skills.
* Knowledge of national digital library standards for digitization and metadata creation across all standard formats (images, moving images, audio, video, text) and metadata domains (descriptive, technical, administrative).
* Knowledge of and demonstrated experience working with library XML standards such as MODS, EAD, TEI.
* Experience managing digital library or digital humanities projects in an academic setting.
* Ability to effectively lead teams with participants with a range of technical abilities.
* Ability to initiate and maintain cooperative working relationships with co-workers, supervisors, and managers. Ability to work harmoniously and as a team player, thrive in a team-based environment, and skill in fostering teamwork among others.
* Ability to follow directions from supervisors (and to provide clear directions to staff and student employees).
* Experience with one or more digital library management systems (e.g. ContentDM, Islandora, Hydra).
* Ability to get to work reliably and on time and to be present in the workplace during normal working hours.

### DesiredQualifications

* Experience developing user interfaces for digital library content or digital humanities projects.
* Experience with post-completion project review and evaluation.

### ToApply

To apply for this position, submit a cover letter, updated Curriculum Vitae, and the contact information for three professional references at the following link:

[Digital Scholarship Librarian, UCLA](https://recruit.apo.ucla.edu/apply/JPF00820)

### GeneralInformation

Professional librarians at UCLA are academic appointees. Librarians at UCLA are represented by an exclusive bargaining agent, [University Council – American Federation of Teachers](http://ucaft.org/) (UC-AFT). They are entitled to appropriate professional leave, two days per month of vacation leave, one day per month of sick leave, and all other benefits granted to non-faculty academic personnel. The University has an excellent retirement system and sponsors a variety of group health, dental, vision, and life insurance plans in addition to other benefits.

Candidates applying by **February 11, 2015** will be given first consideration for this position. UCLA welcomes and encourages diversity and seeks applications and nominations from women and minorities. UCLA seeks to recruit and retain a diverse workforce as a reflection of our commitment to serve the people of California, to maintain the excellence of the university, and to offer our students richly varied disciplines, perspectives, and ways of knowing and learning.

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to age, race, color, religion, sex, national origin, disability, or protected veteran status.

Employment is contingent upon completion of satisfactory background investigation.